



## **Board of Health**

### **Study Session**

**May 31, 2006**

The Board of Health of the Champaign-Urbana Public Health District held a study session on Wednesday, May 31, 2006, at the district's satellite office at 815 North Randolph Street, Champaign. Ms. Carol Elliott, Chair, called the session to order at 9:35 a.m. Upon roll call the following board members were found to be present: Ms. Carol Elliott and Ms. Barbara Wysocki. Ms. Linda Abernathy was absent.

Public Participation – none present.

Two agenda items were added under New Business: Non-Smoking Ordinance and New Investment Policy. Mr. Palazzolo asked if Item D could be discussed before Item C. There were no objections.

Building Update – Mr. Riley Glerum commented on the property located at 201 Kenyon Rd. The current estimate of the District's space needs is 35,000 square feet. Fieldwork has begun to assess the building. Mr. Glerum anticipates having an idea of the renovation costs by July 15, 2006.

Town Hall meetings – The final statistics were given to the board for their review. Ms. Elliott, the committee chair, will schedule a final follow-up committee meeting.

The first item of New Business was changed to reflect New Investment Policy. Mr. Bob Ballsrud from Main Street Bank spoke on the new policy. Mr. Ballsrud looked at the District's current account structures to see if they could be placed into interest bearing accounts. There will be three accounts: payroll, operating and long-term. The operating and long-term could be interest bearing.

Champaign County Vision Cooperative – The District is looking at a new eyeglass program that will serve children and adults on Medicaid. It would be modeled

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after McLean County Health Department's program. It is estimated that the equipment will cost \$5,000 and that the District may be able to get funds or equipment donated. Adults would receive one pair of eyeglasses per year and children up to two pair per year. The District will look into acquiring an Optometrist to do exams. Dixon Correctional Center would make the glasses from the prescriptions. Since space is an issue, this program could not begin until the District acquires a new building. Mr. Palazzolo was directed to continue looking into this eyeglass program.

Travel Vaccine Costs – The District's travel program is utilized by many different citizens, primarily those traveling overseas. In some areas, the fee that CUPHD charges is under the actual cost of the vaccine. It is suggested that the board review the costs given and consider increasing some of the fees at a future board meeting.

HR Director – The position was offered and accepted but the candidate decided to remain with her current employer. The interview panel had decided that they did not feel as strongly about a second person and therefore it was decided to run another ad for the HR Director and begin interviews again.

Nursing Services Manager – The current employee no longer desires to be full-time. After talking with the Leadership team, it was agreed that this position is needed on a full-time basis. The District had received four candidates and held interviews last week. One person has been offered the position and the District is awaiting her reply.

Champaign County Board of Health – Mr. Palazzolo wanted the CU Board of Health to be up to date on talks with the County Board of Health with regards to the budget. There have been substantial differences noted from the past and the present. Past Administration had not billed the County for staff salaries, building space and utilities, etc. The County was under the belief that monies being received by CUPHD for the WIC program were County money and they were utilizing that money as revenue. Current services being provided are 1.4 million dollars and the County has approximately \$710,000. Mr. Palazzolo commented that the board should be prepared, in the future, to give direction with regard to County services.

Venue and Support Staff – Effective June 1, 2006, the County will have their own Administrative support staff and all County Board of Health meetings will be held at Brookens Center.

Smoking Ordinance – Mr. Palazzolo commented that the District has been put in under the enforcement component of this ordinance. He conveyed that he was not included in talks about this and is concerned at how this would affect the District. The City of Champaign is forming an educational and an enforcement committee. Question

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was raised as to whether or not an unfounded mandate could be forced upon Public Health.

IPLAN – A bound, finished copy of the IPLAN was given to the board. It was decided that this copy would be kept at the District’s main office.

Ms. Wysocki moved for a closed session to discuss the employment and compensation of the Public Health Administrator pursuant to Section 2 (c)(1) of the Open Meetings Act, Chapter 5, Illinois Compiled Statutes, Paragraph 120/2 (c)(1). Ms. Elliott seconded the move. A roll call was taken and all board members were in favor of a closed session. The board went into closed session at 11:44 a.m. Also present during the closed session were Mr. Vito Palazzolo, Mr. Fred Grosser and Ms. Staci Ohlsson.

Ms. Elliott declared the session open at 12:02 p.m. Present at this time was board member Barbara Wysocki along with Vito Palazzolo, Fred Grosser and Staci Ohlsson.

With no further business to be discussed, Ms. Elliott adjourned the meeting at 12:03 p.m.

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Chair

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Secretary